

October 1, 2018

**ADDENDUM NO. 1**

**PROJECT:** DURHAM TECHNICAL COMMUNITY COLLEGE NEW FACILITIES SERVICES BUILDING  
THE STATE OF NC THRU DURHAM TECHNICAL COMMUNITY COLLEGE  
SCO ID#: 17-16794-01A • NCCCS#: 2246

**FROM:** DTW ARCHITECTS & PLANNERS, LTD.  
229 NORTH GREGSON STREET  
DURHAM, NC 27701  
919.317.4020 FAX: 919.317.4023 EMAIL: info@dtwarch.com

**TO:** PRIME BIDDERS

This addendum becomes a part of the Construction Documents and modifies the original Contract Documents dated September 17, 2018, as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so will disqualify the bid.

This addendum consists of:

01 Sheet ADDENDUM COVER SHEET  
04 Sheets PRE-BID MEETING NOTES

- I. PRE-BID MEETING NOTES AND ATTENDEES**  
See Attached Pre-Bid Conference Notes.

**Project:** **DTCC NEW FACILITIES SERVICE BUILDING**  
1637 Lawson Street, Durham, NC 27703

**Project No.:** 17005 - DTW Project No.

**Meeting No.:** 17005-01 - DTW No.

**Date:** **Thursday, September 27, 2018 @ 10:00 a.m.**

**Recorded by:** Robert L. Sotolongo, AIA – DTW Architects & Planners, Ltd.

**Purpose:** **OPEN PRE-BID CONFERENCE**

**File:** **SCO ID#: 17-16794-01A • NCCCS#: 2246**

**PRE-BID CONFERENCE****ATTENDEES**

| <u>Name</u>                       | <u>Company</u>                        | <u>Email</u>                      |
|-----------------------------------|---------------------------------------|-----------------------------------|
| Marshall Fuller                   | Durham Technical Community College    | fullerm@durhamtech.edu            |
| Michael Macon                     | Durham Technical Community College    | Not Provided                      |
| Robert Sotolongo, Proj. Architect | DTW Architects & Planners, Ltd.       | rsotolongo@dtwarch.com            |
| Patricia Martin, Project Manager  | DTW Architects & Planners, Ltd.       | pmartin@dtwarch.com               |
| Mike Stewart                      | S&S Building & Development, LLC       | mstewart@sandsbuilding.com        |
| Bruce Guarini                     | Bar Construction Co., Inc.            | lsmith@barconstruction.com        |
| Scott Dawson, Sr.                 | Engineered Construction Co.           | estimating@engrconst.com          |
| Jeff DiOrio                       | Riggs-Harrod Builders, Inc.           | jeffd@riggsharrod.com             |
| Randy Bragg                       | Cadet Construction Co.                | estimating@cadetcc.com            |
| Ethan Battiston                   | Clark Nexsen Construction Services    | estimating@cnconstruction.com     |
| Denise Thompson                   | LeChase Construction Services, LLC    | denise.thompson@lechase.com       |
| David Stout                       | LeChase Construction Services, LLC    | david.stout@lechase.com           |
| Blair Miller                      | Romeo Guest Associates, Inc.          | bmiller@romeoguest.com            |
| Lauren Reahard                    | MLB Construction Services, LLC        | lreahard@mlbind.com               |
| Kevin Hartzog                     | C.T. Wilson Construction Co., Inc.    | kevin@ctwilson.com                |
| Kevin May                         | Salcoa Contracting, Inc.              | kmay@salcoacontracting.com        |
| Mark Ferris                       | ACH Constructors                      | markf@achconstructors.com         |
| Emily Kemp                        | H.M. Kern Corporation                 | jkepley@hmkern.com                |
| Chip Pulliam                      | Simcon Company                        | chip@simconcompany.com            |
| Troy Hutchins                     | Troy Hutchins Construction, LLC       | troy@troyhutchinsconstruction.com |
| Bryan Anna                        | Resolute Building Co., Inc.           | bids@resoluteinc.com              |
| Josh Morris                       | Bridgepoint General Contracting, Inc. | jmorris@bridgepointnc.com         |
| Lauren Van Buren                  | Bridgepoint General Contracting, Inc. | lvburen@bridgepointnc.com         |
| Victor Hugo Rodriguez             | VHR Painting Company                  | vh.rdz1993@gmail.com              |

**Additional Distribution**

| <u>Name</u>                  | <u>Company</u>                       | <u>Email</u>                         |
|------------------------------|--------------------------------------|--------------------------------------|
| Matt Williams, VP of Finance | Durham Technical Community College   | williamsmatt@durhamtech.edu          |
| Dennis Hayes                 | Edmondson Engineers, P.A.            | dennis.hayes@edmondsonengineers.com  |
| Charles Crowl, PE            | Edmondson Engineers, P.A.            | charles.crowl@edmondsonengineers.com |
| Kurt Fox                     | Edmondson Engineers, P.A.            | kurt.fox@edmondsonengineers.com      |
| Chris Berg, PE               | Summit Design & Engineering Services | chris.berg@summitde.ne               |
| Joseph Balloni, PE           | Summit Design & Engineering Services | joseph.balloni@summitde.net          |
| Preston Royster              | Coulter Jewell Thames, P.A.          | proyster@cjtpa.com                   |
| Jeremy Anderson              | Coulter Jewell Thames, P.A.          | janderson@cjtpa.com                  |

**DISCUSSION:**

1. Introduce the Owner Team (NC State) and Design Team.

Owner's Representatives: Marshall Fuller, Durham Technical Community College  
Matthews Williams, Durham Technical Community College

Architects: **DTW Architects & Planners, Ltd.**  
• Robert L. Sotolongo, AIA, Project Architect  
• Patricia E. Martin, Project Manager

Landscape/Civil: **Coulter Jewell Thames, P.A.**  
Civil: • Preston Royster  
Landscape: • Jeremy Anderson

Structural Engineers: **Summit Design & Engineering Services**  
• Chris Berg, PE  
• Joseph Balloni, PE

P/M/E Engineers: **Edmondson Engineers, P.A.**  
Plumbing/Sprinkler: • Darrin Hester  
Mechanical: • Charles Crowl, PE  
Electrical: • Kurt Fox

- 2. General scope of the project was discussed and a tour of sign site was done.
- 3. Note that the Notice to Bidders and General Conditions of the Contract is standard.
- 4. Construction schedule reviewed.

**Anticipated construction schedule is as follows:**

|   |   |
|---|---|
| COMMENCEMENT OF CONTRACT.....   | <b>Upon Phase Notice to Proceed</b>                                 |
| SUBSTANTIAL COMPLETION<br>(Issuance of Certificate of Occupancy).....                 | <b>270 Calendar Days from Notice to Proceed</b>                     |
| Completion of all Construction<br>FINAL COMPLETION OF OWNER/ ARCHITECT PUNCHLIST..... | <b>30 days after issuance of substantial completion certificate</b> |

- 5. Liquidated Damages are included in the Contract.  
For each day in excess of the above number of days, the delinquent Prime Contractor shall pay the Owner as liquidated damages by reason of the failure of the Prime Contractor to complete the work required of him within the agreed upon progress schedule, a daily sum base upon the following schedule:

Prime Contractor **\$200.00** – Liquated damages to begin after final completion per consecutive calendar day for a total of **(100 days)**.

- 6. **Bid Date: Current date is Thursday, October 25, 2018 @ 3:00 p.m. at Durham Technical Community College, Facilities Services Building, Building #7 located at 825 Bacon Street, Durham, NC 27703.**
- 7. A Payment Bond & Performance Bond is required.
- 8. A Photo ID must be generated and worn by all Contractors at all times on site during construction.
- 9. Staff will be located in the Building during construction. All systems shall remain operational with the exception of any schedule shutdowns required for completion of the work.

10. Discussed Staging Area / Sheet D1 shows contractor parking and staging area.
11. Robert Sotolongo discussed a portion of the Temporary Facilities required by the contract:
  - a. Office: Prime Contractor shall provide a temporary office on site.
  - b. Provide space for project meetings, with table and chairs to accommodate ten (10) persons. Office area shall be equipped with the following:
    - Desk and Files for Project Superintendent
    - Conf. Table/Chairs for 10 People
    - Lighting in good working order
    - Heating and Air Conditioning
    - Telephone with answering machine
    - Standard first-aid / fire prevention equipment
  - c. Tools and Building materials shall be stored in a facility provided by the Prime Contractor.
12. DTW pointed out that material substitutions need to be submitted prior to **3:00 p.m. on Thursday, October 18, 2018** for evaluation. Approved substitutions will be included in an Addendum.
13. To ensure a fair bidding process, questions and/or clarifications requested by the contractors will not be accepted after **3:00 p.m. on Thursday, October 18, 2018**. Contractors are required to email their questions to DTW Architects & Planners, Ltd. at [rsotolongo@dtwarch.com](mailto:rsotolongo@dtwarch.com) or either FAX to (919) 317.4023. **All questions must be submitted in writing.**
14. Plans and specifications are now available at the office of DTW Architects & Planners, Ltd. located at 229 North Gregson Street, Durham, NC 27701 and at the following Plan Rooms:
  - Construct Connect (formerly AGC/HCAC/CDC News/ISQFT/CMD/RCD/Bid Clerk) Website at [content@constructconnect.com](mailto:content@constructconnect.com),
  - Dodge Data & Analytics Website at [www.construction.com](http://www.construction.com),
  - The Blue Book Online Plan Room Website at [www.thebluebook.com](http://www.thebluebook.com),
  - Document Imaging Systems, Inc. at [www.documentimagingsystems.com](http://www.documentimagingsystems.com)and in Minority Plan Room:

NC Institute of Minority Economic Development Plan & Resource Center, 114 West Parrish Street, 6<sup>th</sup> Floor, Durham, NC 27701, 919-956-8889 or 919-287-3036
15. The Bid, the Bid Security and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope. The envelope can be hand delivered or mailed and shall be addressed to Durham Technical Community College, Facilities Services Building, Building #7, 825 Bacon Street, Durham, NC 27703, and should be identified with the project name, time and date of Bid Opening, the Bidder's name and address, Bidder's license number and designated portion of the work for which the Bid is submitted. The following forms must be returned with your original bid proposal:
  - a. Form of Proposal.
  - b. Subcontractors are required to be listed on the Form of Proposal.
  - c. There are (4) Alternates as follows:
    - Alternate Bid G-1: Add for covered metal building canopy.
    - Alternate Bid G-2: Add for HVAC heating and cooling system for warehouse
    - Alternate Bid G-3: Add for large ceiling fan at warehouse.
    - Alternate Bid G-4: Add for masonry screen wall in lieu of wood fence at dumpsters.
  - d. There are 4 Unit Prices required, rock and unsuitable soil
  - e. There are 5 Allowances included in the contract, rock, unsuitable soil and brick.
  - f. All Standard MBE Documentation is required to be submitted with bid. List of MBE participation is to be submitted. Affidavit A – List of Good Faith Efforts or Affidavit B – Intent to Self Perform is to be submitted with bid.
  - g. Bid Bond is required.

**The above information must be provided as required. Failure to submit these M/WBE documents may be grounds for rejection of the bid.**

16. Contractor Questions:

- a. Question: Who will inspect the project?

***Answer: The project has been approved by the State Construction Office and has received site plan approval from the City of Durham Planning Department***

***David Jackson will be the SCO project manager and will come to monthly meetings and participate in final inspections with other SCO representatives.***

***A building permit will be required from the City of Durham Inspections Department, who will also conduct building inspections through the course of the project including final inspections.***

- b. Question: Is the site grading a balanced site?

***Answer: It will be up to the bidder to determine this from the construction documents.***

- c. Question: What is the construction budget?

***Answer: Construction budget without the alternates is \$1,734,744.00. The alternates total an additional \$108,000.00.***

- d. Note construction testing will be by the Owner. A separate RFP will be done by the Owner for these services.

END OF MINUTES.

*The above summarizes DTW Architects & Planners, Ltd. interpretation of items discussed and decisions reached during this meeting. Additions or corrections must be submitted in writing to the author within three days of receipt; otherwise the minutes will stand as written*